

2025 Capital Palette Information and FAQs

Emperor App Registration and FAQ

Follow these steps to begin registration in Emperor App:

1. Access Emperor through this link (nova25.myemperor.app) or scan the QR code posted at the Capital Palette area during NOVA Open.
2. Create a new user account (click **Register with us**)
 - Enter your **First and Last Name**, enter your **Email address**, create a **Username**, add **Country**, **create / confirm password**, and add **2025 NOVA Open Tabletop.Events Badge Number**
3. Click on boxes that apply
 - Youth Entry
 - Show my socials to the public- Click to access menu (**allows NOVA Open to use your social media tags when crediting artists**)
 - Please read and agree with Privacy Policy and Capital Palette Hold Harmless statement
4. Click **Register** (You do not need to wait for conformation email to enter Emperor App).

Follow these steps to add your entries to your Emperor Account:

1. From the main page, go to **Your Models** section.
2. In the Add New Model box, enter the name of your entry in the **Model Title** line.
3. Select your entry's Category from the **Class** dropdown.
4. Select your Division from the **Level** dropdown.
**Please note: if submitting multiple entries, you must select the same Division for each.*
5. Click **Add**.
6. Repeat steps 2-4 for additional entries.
 - You will see your entries listed in the Models section, after the Add New Model box

Emperor App Frequently Asked Questions

- **Can I use my Emperor Account from last year?** No, each Emperor App event must have a separate user account created.
- **Is my 2025 NOVA Open Badge Number the same as my Emperor User Number?** No, your NOVA Open Badge number and Emperor number are different.
- **Do we have to purchase a Capital Palette entry?** Yes, each Capital Palette entry must be purchased. Entries must be purchased through the Tabletop Events Merch page before Emperor App registration.
- **Where can I find my 2025 Nova Open Badge Number?** Your 2025 NOVA Open Badge number can be found online in your 2025 NOVA Open Tabletop.Events account or on the badge you received on site at the NOVA Open Registration Desk.

- **How do I know which Division and Category to enter?** Please refer to the Capital Palette Primer ([link](#)) for a detailed description of each Division and Category.
- **What do I do after I have submitted my models in Emperor?** Come see us at the Capital Palette Registration desk. We will complete your registration and accept your models for photos, display, and judging.

Capital Palette Frequently Asked Questions

- **Do we have to purchase a NOVA Open Convention pass?** Yes, to enter the Capital Palette and experience all the NOVA open has to offer, a Convention pass is required.
- **Do we have to purchase a Capital Palette entry?** Yes, each Capital Palette submission must have purchased entry. Entries can be purchased from the Tabletop Events Merch page.
- **How do I register my entries for Capital Palette?** After purchasing entries in Tabletop Events. Please register all entries in Emperor App. A link will be provided in late Spring. You must designate a single Division and each entry must have a Category and Title. Detailed instructions will be provided with launch.
- **When can we drop off entries?** Entry submission starts Thursday Morning at 9am. See the schedule below. Please speak with Capital Palette Staff if you are unable to submit entry during the posted hours due to tournament games.
- **When do you stop accepting entries?** Capital Palette will stop accepting submissions on Saturday August 30th 12pm, to prepare for Judging.
- **Can I have someone else drop off my entry?** No, all entries must be submitted by the artist in person.
- **How many entries can I submit?** You can enter up to three (3) per category.
- **Do I have to place my entry on a special base?** No. Display stands and plinths are not required. The only exception is Squad/Unit submissions; these must be submitted on a single conhenant base to reduce model handling and to better indicate that they are part of a single submission
- **Can I bring a large diorama, what are the size limitations?** All entries are limited to 12"L x12"W x18"H.
- **When can I pick up my entries?** You can begin picking up Entries on Sunday August 31st around 8am.
- **I have to leave early; can I have someone pick up my entry for me.** Yes, during entry drop-off let Capital Palette Staff know you need to appoint a designee, you must fill out a pick-up designation form.
- **When is the Capital Palette Awards Ceremony?** Sunday August 31st, 12:30pm to 2:30pm
- **Where is the Capital Palette Awards Ceremony?** The Ceremony location will be communicated before NOVA Open.

- ***Do I have to be present for the Capital Palette Award Ceremony to pick up an award?*** No, the winners list will be published after the ceremony, if you are unable to attend the Award Ceremony, arrangements can be made to get it to you.

Schedule:

Wednesday: Set-up
Thursday: 8am – 4pm
Friday: 8am – 4pm
Saturday: 8am – 12pm
Sunday: 8am – 4pm (limited staff during Awards Ceremony)

Capital Palette Awards Ceremony:

Sunday August 31st, 12:30pm to 2:30pm